

SUMMER HANDBOOK 2026

Camp Casa: Matilda Jr

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WHAT IS CASA MAÑANA SCHOOL FOR MUSICAL THEATRE?

OUR HISTORY

In 1936, Amon G. Carter began making plans for the large amphitheater known Casa Mañana. In 1958, Casa Mañana Theatre was completed as the famous aluminum-domed theatre known today. Arts programming was expanded in 1962 when Casa Mañana's Theatre School opened to train children in the performing arts. After more than 55 years in operation, Casa Mañana School for Musical Theatre is a nationally recognized program. The studio is listed first in regional theatre training programs for young performers by backstage.com. The studios operate year-round with fall and spring sessions, Camp Casa, Camp Casa Jr, and Apprentice Program.

Casa Mañana School for Musical Theatre combines over a half century of educational theatre experience with the standards of a professional Equity theatre to give all students an opportunity to grow and learn within one of the most recognized theatres in the Southwest. Casa Mañana was first in theatrical training in the DFW area and remains a premiere program for young artists today.

OUR BELIEFS

Casa Mañana School for Musical Theatre is committed to creating an exceptional artistic learning experience for all students. We strive to empower young artists with the skills essential to life both on and off-stage.

OUR GOALS

Casa Mañana School for Musical Theatre's vision is to ensure a comprehensive creative education that is accessible and inclusive to everyone. We are committed to removing any barriers or gatekeeping to provide all learners with a dynamic theatrical experience. We are driven to improve students' lives and create meaningful relationships for the future of all North Texas' Arts.

OUR VALUES

Casa Mañana School for Musical Theatre believes that everyone has the right to navigate the world safely and confidently. We must all work together to encourage sympathy, create empathy, and find kindness. Our students, patrons, and community deserve better. Casa Mañana School for Musical Theatre is committed to the action of doing better.

At Casa Mañana School for Musical Theatre, we value:

UNITY

We are committed to encouraging a feeling of togetherness and a sense of belonging.

EQUITY

We are committed to ensuring everyone can share and celebrate themselves comfortably and equally.

DIVERSITY

We are committed to empowering everyone with the tools to express their own unique story.

ACCESSBILITY

We are committed to making our spaces and services inclusive and welcoming for individuals of all abilities.

Wherever we educate, we also learn. Whenever we speak, we also listen. Whenever we perform, we also connect with the greater community. Casa Mañana School for Musical Theatre is comprised of educators, artists, and fellow humans. We value a safe, welcoming, and culturally conscious environment for every child and their family.



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WELCOME TO CAMP CASA

Included in this packet we have provided a checklist of paperwork to return on or prior to the first day as well as a checklist of what to bring. Please remember, other than a brief orientation on the first day, parents are not invited to stay for any portion of camp including auditions, classes, or rehearsals.

Session Days/Times:

Monday – Friday: 9:00 a.m. to 5:00 p.m.

Session: June 22- July 12 (no camp on July 3), performances run July 10-12

Last day of camp, Friday, July 10 – ALL Campers will be released at 3:30pm, to prepare for the 7pm show that evening. The Red Cast will return to the theatre at 6pm for their 7pm performance.

Most campers will be assigned to only **ONE** of two casts within their camp session.

NEW* You will not be able to choose what cast your student is in, please plan to be available the entire weekend.

Performance Schedule:

CAST NAME:	PERFORMANCES:
THE PURPLE CAST	Performance #1: Friday, July 10 at 7PM Performance #2: Saturday, July 11 at 1PM
The GREEN CAST	Performance #1: Saturday, July 11 at 5PM Performance #2: Sunday, July 12 at 2PM

CAMP SCHEDULE			
When?	What?	Where?	
8:30AM-8:55AM (Day 1 ONLY) *	Drop-off/Check-in begins!	Casa Main Lobby	
8:50AM-9:00AM (After Day 1) **			
9:00AM-9:30AM (Day 1 ONLY) *	Camper Parent Orientation	The House (inside the theatre)	
9:35AM-12:45PM	Rehearsal/Classes	Stage and Studios	
12:45PM-1:15PM	Lunch	Casa Main Lobby	
1:15PM-1:30PM	Games with Counselors	Casa Main Lobby	
1:30PM-4:45PM	Rehearsal/Classes	Theatre and Studios	
4:45PM-5:00PM	Star Camper Awards	The House (inside the theatre)	
5:00PM-5:15PM**	Pick-up	Casa Main Lobby/Carpool Line	

Please plan to escort your child into the building for check-in on the first day of camp. Do NOT drop them off.

**Late pick-up fees will be assessed for students who are not picked up by 5:15 PM. For drop off in the morning, doors will NOT open until 8:50am. PLEASE ONLY DROP OFF AND PICK UP YOUR CAMPERS AT THE TIMES GIVEN. Families who repeatedly disregard Pick Up/Drop Off procedures are in violation of our studio expectations. In such circumstances, Casa Mañana reserves the right to remove such families from the program, and no refund will be issued.

Dress-Up Days

Campers are encouraged to join us for the following dress-up days over the camp sessions.

- Friday, June 26 CRAZY SOCK DAY!
- o Thursday, July 2 SHOW SHIRT DAY! (Wear a show shirt or come as your favorite musical character)
- Friday, July 10 DISNEY DAY! (Wear a Disney shirt or come as your favorite Disney character



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CASA MAÑANA SAFETY PROCEDURES

We take the safety of staff, students, and families very seriously at Casa Mañana School for Musical Theatre. All of us have the right to feel confident and secure under the dome. With that in mind, we request that everyone honors the policies set forth by our theatre and education department. Our goal is to keep everyone as safe as possible.

CASA MAÑANA SCHOOL FOR MUSICAL THEATRE SAFETY POLICY

- All CM Studio instructors and staff have been subject to a background check and training.
- o CM Studio doors will be locked during camp and class time.
- o Campers will only be released to authorized adults, designated at registration.
- No unauthorized persons will be in the studios at any time.

How You Can Help:

- o Please adhere to all policies and make sure we have correct information for your camper and family.
- Please alert us to any changes to your camper requirements as soon as able.

CASA MAÑANA SCHOOL FOR MUSICAL THEATRE POLICIES

Payments & Payment Plans

- We accept Master Card, Visa, American Express, Discover, or Check (made out to Casa Mañana Inc.). There is a \$25.00 fee for returned checks.
- For your convenience, we also offer payment plans by calling the Education Office at 817-321-5040. Payment plans are not available online.
- o Tuition is due in full at the time of registration or can be divided into payment. The payment plan includes the \$25.00 non-refundable registration fee and is only available for those paying with a credit/debit card.
- o **All tuition must be paid in full for all camps by June 1, 2026** for Camp Casa Jr, Camp Casa High School: *Grease*, Camp Casa: *Matilda Jr*.

Refunds

- Camp Casa and Camp Casa: High School: The \$25 registration fee is non-refundable. You may cancel your registration up until 5pm on April 24, 2026, and receive a refund of funds paid, less the \$25 registration fee. If you cancel your registration AFTER 5pm on April 24, 2026, no refunds will be offered unless we are able to register someone from the waitlist to fill your spot.
- If you enroll in a payment plan and choose to cancel, your remaining balance is still due according to your payment plan and the refund policy.

Absences

No child will be penalized for missing camp due to illness. For the health and safety of our staff and students, please
do not come to class if you are unwell. If you have a camp conflict, please notify the Education Office as soon as
possible by emailing them at education@casamanana.org. For the performance, numerous absences may result in
diminished participation in the performance.



CASA MAÑANA SCHOOL FOR MUSICAL THEATRE EXPECTATIONS

At Casa Mañana School for Musical Theatre, students can expect:

- To be respected and give respect to others.
- To be a good team player.
- To be safe.
- To take ownership of their own educational process.
- o To be actively engaged in all areas of the theatre.

At Casa Mañana School for Musical Theatre, our education team can expect:

- To be respected and give respect to others.
- o To be safe.
- o To be given full focus and engagement by their students while in class.
- To be fully supported by Casa Mañana and studio families.

Camp Expectations

- There will be <u>no cell phones or any other electronic distractions</u> while at camp. Leave them at home or turned off in your bag. Phones are <u>NOT</u> allowed at lunch or anytime during camp. They will be taken up if we see the cell phone and given back at the end of the day.
- o There will be no inappropriate language, hate speech, or gestures while at camp.
- o There will be no eating or <u>CHEWING GUM</u> during camp.
- O NO NUTS OF ANY KIND ALLOWED!
- Only waters bottles or <u>cups with a lid</u> are permitted in the studio or the theatre. Please bring your own water bottle, we do not have any extra cups for water.
- All personal items are personal responsibility and should be stored safely during class time. Casa Mañana is not responsible for any lost or misplaced items. Camp Casa reserves the right to confiscate any items which cause disruptions.

Camp Dress Expectations

- o Closed-toe shoes are required. NO SANDALS or SLIP-ON SHOES.
- o Students need to have clothes that are comfortable to move in, while not prohibitive for stretching.
- Hair to be pulled back away from face.
- o No jewelry.

Behavior Expectations

The well-being of our staff, students, and families is the heart of Casa Mañana School for Musical Theatre. All of us have the right to feel secure in a learning environment. It is expected that those in the studio will engage with others in a safe and respectful manner. With that in mind, Casa Mañana reserves the right to remove students who violate studio expectations from class or camp at any time. In extreme cases, parents will be contacted immediately to retrieve their child. If the behavior continues, the student will not be permitted to return to the studios and no refund will be issued.

Snacks/Food Allergies:

Campers will provide their own lunches and snack items for 2 snack periods.

Do NOT bring any NUTS OF ANY KIND! Please, alert us to any food allergies your camper may have.

Campers Check List

- All campers must bring CLEARLY LABELED lunches and snack items for 2 snack periods.
 - Lunches must be ready to eat, we do not have a microwave, and you may not bring your student an
 outside lunch.
- A reusable water bottle.
- A pencil (more than one preferred!)
- Please make sure that all your items are clearly LABELED with your camper's NAME.

Performance Information for Camp Casa 2026

All tickets for Camp Casa: Matilda Jr. will go on sale by:

Wednesday, June 24

PARENTS WILL RECEIVE AN EMAIL WHEN TICKETS ARE AVAILBLE.

Ticket Information

- <u>Tickets are \$15.00 per individual</u>. Tickets are Assigned and will be available to purchase before every show.
 Everyone must have a ticket, except infants under 12 months.
- o Tickets for the performances of *Matilda Jr.* are **NOT** included with your registration.
- Ticket inquiries are handled by the Box Office. The Education Department does not oversee ticket sales.
 Please contact the Box Office for all ticket information.
- Tickets can be purchased from the Box Office via (817) 332-2272 or at boxoffice@casamanana.org.
- o Box Office Hours are Tuesday Friday, 10:00 AM 2:00 PM, as well as half hour prior to each performance.
- Most campers will be assigned to ONE of two casts within their camp session:

The **PURPLE** Cast will perform:

Friday, July 10 at 7:00 p.m. Saturday, July 11 at 1:00 pm

The GREEN Cast will perform:

Saturday, July 11 at 5:00 pm Sunday, July 12 at 2:00 pm

Your camper must be available for all performances, we will send out Cast Lists by the first Wednesday of camp.



CAMP CASA AUDITIONS

(Trust us, you are going to SHINE!)

During the first days of camp, all young performers will audition for a role in the production of *Matilda Jr*. This is a low-stake process to determine student expectations, abilities, and ensemble building. **AUDITIONING IS A VITAL PART OF THE PERFORMANCE PROCESS!** That said, we understand stage fright can strike no matter the level of experience. Please know Camp Casa strives to make this a fun experience, even for those campers who have never done it before! *And don't forget!* Everyone who is enrolled in the camp will perform in the show. So, relax and have fun — you've already been cast!

The Process

- o The audition will be broken up into three parts: Acting, Singing and Dance.
- o For the acting audition, campers will either read scenes from the show or play fun improv games!
- For their singing audition, campers will be provided a song one week before camp to learn PRIOR to the first day of camp. They do not have to sing by themselves. Though if your camper wants to be considered for a solo, it is helpful for the production team to hear their voice.
- For their dance audition, campers will be provided a dance video one week before camp to learn PRIOR to the first day of camp. The choreographer will also go over the dance before the audition begins.
- o There is no need to wear typical dance clothing for auditions. Wear something comfortable you can move in. Closed-toe shoes are imperative. NO SANDALS, SLIP ON SHOES OR FLIP FLOPS.

Helpful Audition Tips

- Familiarize yourself ahead of time with the show- even though there's a role for everyone at Camp Casa! That said, casting a show is about building an ensemble. The size or name of a part isn't what's important, it's the team involved. A show works best when everyone works together.
- Wear something that flatters you and that you can move well in. Please do not dress in a costume or "Picture Day Best" as these items may not be the best option for the movement/dance portion of the audition.
- O State your name loudly and clearly before you begin your audition. (This is called a "slate", or "slating" your name.)
- Be your best advocate! Let the production team know if something makes you uncomfortable, or there are elements you are unsure about. Auditionees can say "no" at any time. We still may ask to you move or speak- just at the level you are comfortable with.

Callbacks

- Some campers may be asked to read scenes or sing additional songs from the show as part of a "call back" process.
 This will all occur during the camp day.
- o Please note whether a camper is called back for a role, everyone will be an important part of the show!

Casting

- o The show should be cast by the second day of camp. A cast list will be emailed by the first Friday of camp.
- Each camper will receive a copy of the script that is theirs to keep. Additional scripts are \$10. Please remind your
 camper to bring their scripts with them to camp EVERY DAY!

My camper didn't get the part they wanted, now what?

Hey, it happens. View it as a learning experience, and remember what you get out is what you put in. How much fun your camper will have during a performance isn't determined by their role but by their attitude. And there's always another show!

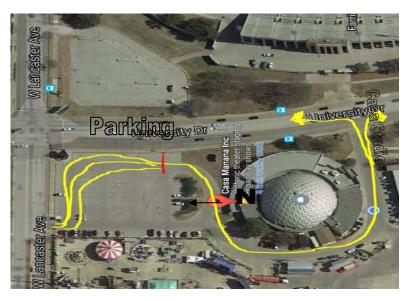
Please do **not** email the education staff or the directing team about casting. Please respect the decision of the directing team and the students who have been cast.

PICK UP/DROP OFF: ROUTE & PROCEDURES

For the safety of our campers, please adhere to these pick-up and drop-off procedures.

DROP OFF

- Enter from W Lancaster Ave. Campers may be dropped-off in front of the Dome (please see map below). Please
 either park and walk them in the main entrance or enter the front circle drive from the left side of the parking lot (the
 side closest to University).
- Please EXIT onto University. Exiting cars should form <u>TWO (2) Lanes of traffic</u> to turn LEFT or RIGHT onto University Dr.



PICK UP

- O Due to the volume of cars picking up at one time, we ask for your patience and that you please use caution. The pickup line is usually completed in 10-15 minutes.
- o Enter from W Lancaster Ave. Turn immediately towards the left side of the parking lot and make <u>THREE LINES</u> behind the traffic cones. You will merge in TWO LINES as you get closer to the front of the theatre.
- o You will receive dashboard name tags when you check in on Day 1. You can make extra copies if needed.
- o Please exit onto University Drive. Exiting cars should form 2 lanes of traffic to turn LEFT or RIGHT onto University Dr.
- If you would prefer not to use our carpool line, we ask that you please park in the main parking lot to accompany your camper(s) to and from the dome, rather than leave your vehicle unattended in the driveway. This prevents us from blocking traffic and slowing down our carpool line.
- Please note:
 - o Parking is **NOT** permitted anywhere except the main parking lot. Do **NOT** park in any named spots.
 - Other than the first day orientation and the performances, only campers and staff are permitted inside the building.
 - o Please do not block traffic by waiting in fire lanes.

Thank you for your cooperation in helping to keep our campers SAFE!



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CAMP CASA CAMPER INFORMATION

Name:			<u>-</u>	Gender:
Age:	Date of birth ((MM/DD/YY):		Grade:
T-Shirt Size (circle one)	: Youth Small	Youth Medium	Youth Large	
	Adult Small	Adult Medium	Adult Large	Adult XL
••••••	• • • • • • • • • •	••••••	•••••	•••••
Primary Parent/Guardi	an Information	n		
Name(s):				
Daytime Phone (s):				
Alternate Phone:				
E-Mai(s)l:				
ng else we should know a	about your cam	nper?		



--Please STAPLE a headshot or school picture to the <u>BACK</u> of this page --

CAMP CASA COSTUME MEASUREMENTS

Camper Name:		Gen	der:
Age:	Height:	Weight:	
Shoe Size:&	Width:	Pant Size:	Shirt/blouse Size:
Head Circumference:			
Neck:			
Chest:			
Waist:			
Hips:			
Waist to floor:			
Neck to waist:	Front:	Back:	
Shoulder to wrist:			



Code of Conduct Agreement

IF YOU DID NOT REGISTER ONLINE, PLEASE FILL OUT AND RETURN THIS FORM TO THE EDUCATION OFFICE ON/BEFORE THE FIRST DAY OF CAMP.

This is the Code of Behavior for campers to follow during camp. Self-discipline is a necessary part of the Camp Casa experience. An inability to work within these simple guidelines may result in a conference with the Education Department, possible parent conference, and, in extreme circumstances, dismissal from camp. We are here to have fun and to learn. We take the process to put on a production very seriously and expect the same from our campers. This contract must be signed and dated by both the camper and a parent or guardian and turned in by the first day of camp.

- 1. **Camper will attend all required rehearsals**. Failure to attend rehearsals for any reasons other than illness, family emergency or pre-camp arrangement PRIOR to the first day of camp with the Education Department may prevent participation in the final production. This is at the discretion of the Education Department and Directing team.
- 2. Camper will treat the camp staff, fellow campers, and themselves with respect and dignity always.
- 3. Camper will not use any cell phones, iPods, electronic games, or any other electronic distractions during rehearsal time. Campers will have access to a phone in special circumstances and emergencies.
- 4. Camper will participate in a positive manner during all camp activities.
- 5. Camper will not leave the camp premises during camp hours, unless cleared with the Education Department.
- 6. Camper will be responsible for checking in and out with counselors daily.
- 7. Camper will refrain from using inappropriate language and gestures during camp.
- 8. Camper will not eat or chew gum during classes or rehearsals.
- 9. Camper will be responsible for all personal items that they bring with them to camp each day.
- 10. **BONUS RULE!** Campers will benefit from the experience of qualified and professional directors and instructors, will make new friends, and have a great time!

Camper Name:	
Parent Name:	
Parent Signature:	Date:

YOU DO NOT NEED TO PRINT THIS FORM IF YOU REGISTERED ONLINE.

Liability Release and Medical Form

IF YOU DID NOT REGISTER ONLINE, PLEASE FILL OUT AND RETURN THIS FORM TO THE EDUCATION OFFICE ON/BEFORE THE FIRST DAY OF CAMP.

Name		Date of Birth
Street Address		
City	State	Zip
Home Phone	_ Cell Pho	ne
Insurance Information:		
Carrier		Insured
Insured's Place of Employment		
Group Name/Number		ID#
Insurance Company Phone #		
Doctor Information:		
Name	Phone	
Hospital Affiliation (if known)		
Emergency Contact:		
Name	Phone	
Relationship	-	
Allergies and/or medications:		
Release for Medical Treatment (as previously agreed to	when you regis	tered online):
In the event that my child,	/lañana permissio	•
Parent Signature	Date	
YOU DO NOT NEED TO PRINT T	HIS FORM IF YOU	J REGISTERED ONLINE.

Authorization to use Written Materials/Photographs/Video

IF YOU DID NOT REGISTER ONLINE, PLEASE FILL OUT AND RETURN THIS FORM TO THE EDUCATION OFFICE ON/BEFORE THE FIRST DAY OF CAMP.

I hereby authorize Casa Mañana to use, reproduce, and/or publish all written and/or visual materials, including photographs and video that may pertain to me. I understand that this material may be used in various publications, public affairs releases, recruitment materials, or for other related endeavors. This material may also appear on Casa Mañana's Internet Web Page and social media platforms. This authorization is continuous and may only be withdrawn by my specific rescission of this authorization. Consequently, Casa Mañana may publish materials, use my name, photograph, video and/or make reference to me in any manner that Casa Mañana deems appropriate in order to promote/publicize any endeavors deemed appropriate.

Date

YOU DO NOT NEED TO PRINT THIS FORM IF YOU REGISTERED ONLINE.

Parent Signature

Assumption of Risk and Release of Liability

IF YOU DID NOT REGISTER ONLINE, PLEASE FILL OUT AND RETURN THIS FORM TO THE EDUCATION OFFICE ON/BEFORE
THE FIRST DAY OF CAMP.

Casa Mañana Inc. ("Casa") has put in place preventative measures to reduce the spread of COVID-19 and other diseases during Camp Casa; however, Casa **cannot guarantee** that you or your child(ren) will not become infected with COVID-19, flu, RSV, or other infectious diseases. By signing this Assumption of Risk and Release of Liability, I acknowledge the contagious nature of diseases and voluntarily assume the risk that my child(ren) and I may be exposed to, or infected with, a contagious disease while attending Camp Casa and that such exposure or infection may result in personal injury, illness, permanent disability and/or death. I understand that the risk of becoming exposed to or infected at Camp Casa may result from the actions, omissions, or negligence of myself and others, including, but not limited to, Casa employees, volunteers, and program participants and their families. I further consent to allowing Casa to monitor my child(ren)'s health during his/her/their camp enrollment.

In consideration of Casa considering allowing, or allowing, my child(ren) to participate in Camp Casa, I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren) or myself including, but not limited to, personal injury, disability, death, illness, damage, loss, claim, liability, or expense, of any kind, that I or my child(ren) may experience or incur in connection with my child(ren)'s attendance at Casa or participation in Casa programming (the "Claims"). On my behalf, and on behalf of my children, based on Casa considering allowing, or allowing, my child(ren) to participate in Camp Casa, I hereby release, covenant not to sue, discharge, and hold harmless Casa and its employees, directors, agents, and representatives (the "Released Parties"), of and from all Claims, including all liabilities, actions, damages, costs or expenses of any kind arising out of or relating to any Claims, specifically including, without limitation, any Claims resulting from, or caused (in whole or in part) by the negligence of the Released Parties.

It is my express intent to release the Released Parties from the consequence of their own negligence, whether that negligence is the sole or a contributory cause of any Claim including, but not limited to, a Claim related to a COVID-19 or other contagious disease infection, whether the COVID-19 or other contagious disease infection occurs before, during, or after participating in any Casa program.

Signature of Parent/Guardian	Date
Print Name of Parent/Guardian	Camp Casa Participant(s)
Thirt Name of Farency Quartian	Camp Casa Farticipant(s)

YOU DO NOT NEED TO PRINT THIS FORM IF YOU REGISTERED ONLINE.

DON'T FORGET!

□ Your lunch, snacks, and water bottle clearly labeled with your name
□ <mark>A pencil</mark>
□ Come dressed ready to move and wearing closed-toe shoes. No flip-flops, crocs or sandals
□ A SMILE! ©
FORMS TO RETURN OR COMPLETE ONLINE:
□ Camper Info Sheet with Headshot
□ Costume Measurement Sheet
□ Liability and Medical Release Form
□ Photo/Media Release
□ Code of Behavior Contract
Forms may be scanned and emailed to education@casamanana.org (Single PDF files only, please. Please no jpeg or other image files).
You may also return these forms at check-in on the first day of camp.
We look forward to seeing you at Camp Casa 2026!





IMPORTANT CONTACTS

(Please add us to your contact list.)

The Education Department education@casamanana.org 817-321-5040

Kelsey Dahlke – Director of the School for Musical Theatre kelsey.dahlke@casamanana.org

Katelyn Weatherford – Education Manager

katelyn.weatherford@casamanana.org 817-321-5040

